

**CITY OF IOWA FALLS
REGULAR MEETING
JULY 15, 2024**

The City council of the City of Iowa Falls met in regular session on Monday, July 15, 2024 at 6:30 p.m. with councilman Steve Klein presiding over the meeting. Council members Micah Cutler, Dave Henry, and Bruce Thies were present. Roger Nissly present via zoom. Also present was Interim City Manager Kaci Elkin. Mayor Michael Emerson was absent.

ACCEPTANCE OF THE AGENDA

Thies moved and Cutler seconded to accept the agenda as written.
Roll vote: Thies, Cutler, Nissly, Klein, and Henry voting aye.

APPROVAL OF MINUTES

Thies moved and Cutler seconded to accept the minutes of the Regular Meeting of June 17, 2024.
Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

APPROVAL OF MONTHLY CLAIMS AND FINANCIALS

Cutler moved and Henry seconded to approve the monthly claims and financials.
Roll vote: Cutler, Henry, Thies, Nissly, and Klein voting aye.

CONSENT AGENDA:

Cutler moved and Thies seconded to approve the following items:

1. **Liquor Licenses**

- a. Class C Liquor License for Albright's Bluff.
- b. Class C Retail Alcohol License for Iowa Falls Firefighter's Association.

2. **Depository Resolution and Investment Policy**

Resolution 2024-32 naming Depositories and approving the recommendation of staff making no changes in the investment policy.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

OLD BUSINESS

3. **Palisades East – Grading and Public Improvements**

Thies moved and Henry seconded to approve the final payment to Cole Excavating, LLC in the amount of \$3000.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

4. **River Road Utility Extension & Roadway Improvements**

Cutler moved and Thies seconded to approve the amendment No. 2 to Task Order No. 8211-20A.1 with Strand Associates.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

Thies moved and Henry seconded to approve the pay application No. 16 to Gehrke, Inc in the amount of \$83,272.66.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

5. **Palisades Estates Plat 1**

Cutler moved and Thies seconded to approve the amendment No. 2. of Task Order No. 23-02 with Strand Associates.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

6. **Palisades Estates Plat 2**

Thies moved and Cutler seconded to approve the pay application to Gehrke Inc. in the amount of \$152,005.57.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

7. **Palisades Estates Townhomes**

Cutler moved and Henry seconded to approve the Task Order NO. 24-08 with Strand Associates.

Roll vote: Cutler, Henry, Thies, Nissly and Klein voting aye.

8. **Palisades Land Development**

Cutler moved and Thies seconded to approve the reimbursement for Palisades Estates Plat 1 in the amount of \$7,182.11.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

Thies moved and Klein seconded to approve the reimbursement for Palisades Estates Plat 2 in the amount of \$6526.31.

Roll vote: Thies, Klein, Cutler, Nissly and Henry voting aye.

Cutler moved and Henry seconded to approve the reimbursement for Palisades Estates Plat 3 in the amount of \$2,514.20.

Roll vote: Cutler, Henry, Thies, Nissly and Klein voting aye.

9. **Iowa Falls Street Garage**

Cutler moved and Thies seconded to approve the technical memorandum of the Hydronic System for the Iowa Falls street garage.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

10. **Parking Ordinances**

Thies moved and Henry seconded to approve on first reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to parking on Cedar Street.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

Cutler moved and Nissly seconded to approve suspending the rules and placing on third and final reading.

Roll vote: Cutler, Nissly, Thies, Klein and Henry voting aye.

Thies moved and Henry seconded to approve on third and final reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to parking on Cedar Street.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

11. **Voluntary Annexation**

Councilman Klein opened the public hearing on the voluntary annexation of property. No public comment.

Nissly moved and Cutler seconded to approve the requests for voluntary annexation submitted by Elizabeth Campbell and Cargill, Inc.

Roll vote: Nissly, Cutler, Thies, Klein and Henry voting aye.

12. **Street closure for fire department**

Thies moved and Henry seconded to approve Resolution 2024-33 approving the closure of Washington from Main to Oak, Estes from Main to Stevens, Main from Washington to Estes and Stevens from Washington to Estes on Saturday, September 7, 2024 from 6:00 a.m. until 6 p.m. for Fire Convention activities.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

Thies moved and Cutler seconded to approve the request from the Fire Department that participants of the Fire Convention be allowed to use golf carts going to and from the campground area to downtown, using Commercial to East Main to Depot to Rocksylvana and ending at Estes Park on Saturday, September 7, 2024.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

13. **Iowa Falls Municipal Airport- Construct Parallel Taxiway B**

Cutler moved and Nissly seconded to approve the change order No. 4 (additional cost for drain tile and grading) in the amount of \$9,460.

Roll vote: Cutler, Nissly, Thies, Klein and Henry voting aye.

Thies moved and Henry seconded to approve the final payment to Godbersen-Smith Construction in the amount of \$25,080.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

NEW BUSINESS

14. **Strategic Plan Presentation**

Nissly moved and Thies seconded to approve adopting Resolution 2024-34 for IFADC strategic plan.

Roll vote: Nissly, Thies, Cutler, Klein and Henry voting aye.

15. **Housing Committee**

Nissly moved and Thies seconded to approve creating a housing committee.

Roll vote: Nissly, Thies, Cutler, Klein and Henry voting aye.

Cutler moved and Nissly seconded to approve the city apply for a Rural Housing Readiness Assessment grant with a match of \$5,000 coming from 20% LOST.

Roll vote: Cutler, Nissly, Thies, Klein and Henry voting aye.

16. **Airport funds**

Thies moved and Cutler seconded to approve adding a drain for \$4,355 from 80% LOST and re-approved the heater for \$6,852.37 from 80% LOST.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

17. **Bahr- Linden Property**

City attorney Kali Adams advised Mr. Bahr to complete appeal process with the Property Maintenance board of appeals.

18. **Voluntary Annexation-Goldfinch**

Cutler moved and Nissly seconded to approve Resolution 2024-35 setting a public hearing on the voluntary annexation of property for the August 19, 2024 City Council meeting.

Roll vote: Cutler, Nissly, Thies, Klein and Henry voting aye.

Consideration of the First amendment to the development agreement was tabled due to lack of information.

19. **Hotel/ Motel Tax Funding Application**

Nissly moved and Henry seconded to approve Tourism Funds – North Central Strykers Soccer Club in the amount of \$14,000 for a robotic field painting machine; Iowa Falls Chamber and Downtowners in the amount of \$10,000 for Downtown Seasonal Beautification; Iowa Falls Chamber/Main street Business Improvement Committee and Design Committee in the amount of \$7500 for Project Facelift 2024.

Roll vote: Nissly, Henry, Thies, Cutler and Klein voting aye.

Thies moved and Cutler seconded to approve Economic Development Funds – Iowa Falls Chamber/Main Street Business Improvement Committee and Design Committee in the amount of \$7500 for Project Facelift 2024; Iowa Falls Area Development Corporation in the amount of \$2725 for IFADC Strategic Plan.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

20. **CIP funds**

Cutler moved and Thies seconded to approve reallocating funds from FY23-24 CIP to FY24-25 CIP for extrication tools for the fire department in the amount of \$20,000 from the burn account.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

21. **Food Truck Request**

Nissly moved and Thies seconded to approve the request from Small Town Girl Boutique to allow a food truck to park on Main Street between Washington and Estes on Friday, September 6th, 2024 from 3:00 p.m. to 5:30 p.m.

Roll vote: Nissly, Thies, Cutler, Klein and Henry voting aye.

22. **Concrete Project**

Cutler moved and Klein seconded to approve Kings Construction concrete bid for pool sand pit area in the amount of \$27,500 from 80% LOST.

Roll vote: Cutler, Klein, Thies, Nissly and Henry voting aye.

23. **R & T Enterprises, Inc.**

Thies moved and Nissly seconded to approve the first benchmark payment of \$100,000 to R & T Enterprises, Inc.

Roll vote: Thies, Nissly, Cutler, Klein and Henry voting aye.

24. **Water tower**

Iowa Falls City Council directed city staff to look at contract with Utility Service Co. Inc. before any action can be taken on adding Ellsworth College verbiage or logo on Iowa Falls water tower located on Ellsworth Community College property.

25. **Parking Ordinance**

Nissly moved and Thies seconded to approve the first reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, amending the provisions to limiting parking to twelve (12) hours in the Municipal parking lot in the 900 block of Washington Avenue.

Roll vote: Nissly, Thies, Cutler, Klein and Henry voting aye.

Klein moved and Henry seconded to approve suspension of the rules and placing on third and final reading.

Roll vote: Klein, Henry, Thies, Cutler, and Nissly voting aye.

Cutler moved and Thies seconded to approve on third and final reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, amending the provisions to limiting parking to twelve (12) hours in the Municipal parking lot in the 900 block of Washington Avenue.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

26. **Appointments**

Thies moved and Cutler seconded to approve the appointment of Kaci Elkin as the Treasurer for a one-year term to end the third Monday of July 2025.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

Cutler moved and Klein seconded to approve the appointment of Josh Nelson as the Police Chief for a one-year term to end the third Monday of July 2025.
Roll vote: Cutler, Klein, Thies, and Nissly voting aye. Henry voting nay.

Cutler moved and Thies seconded to approve the appointment of Scott Eisentrager as the Fire Chief for a one-year term to end the third Monday of July 2025.

Roll vote: Cutler, Thies, Nissly, Klein and Henry voting aye.

Nissly moved and Thies seconded to approve the appointment of Kali Adams as the City Attorney for a one-year term to end the third Monday of July 2025.

Roll vote: Nissly, Thies, Cutler, Klein and Henry voting aye.

PUBLIC COMMENT

27. **Closed Session**

Thies moved and Henry seconded to go into closed session as allowed in Iowa Code Section 21.5.1.j to discuss land acquisition and disposal.

Roll vote: Thies, Henry, Cutler, Nissly and Klein voting aye.

Thies moved and Cutler seconded to go back into open session having taken no action in closed session.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

PUBLIC COMMENT

ADJOURNMENT

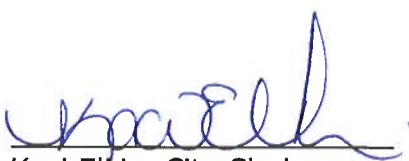
Thies moved and Cutler seconded to adjourn.

Roll vote: Thies, Cutler, Nissly, Klein and Henry voting aye.

Meeting adjourned at 9:13 p.m.



Councilman Steve Klein



Kaci Elkin, City Clerk