

**CITY OF IOWA FALLS
REGULAR MEETING
MARCH 21, 2022**

The Mayor and City Council of the City of Iowa Falls met in regular session on Monday, March 21, 2022 with Mayor Michael R. Emerson presiding over the meeting. Council Members Micah Cutler, Michelle Gritsch, Steve Klein, Roger Nissly and Bruce Thies were present. Also present was City Manager Jody Anderson.

ACCEPTANCE OF THE AGENDA

Nissly moved and Klein seconded to accept the agenda as written.
Vote: Nissly, Klein, Gritsch, Thies and Cutler voting aye.

APPROVAL OF MINUTES

Gritsch moved and Nissly seconded to approve the minutes of the Regular Meeting of February 22, 2022.
Vote: Gritsch, Nissly, Klein, Cutler and Thies voting aye.

APPROVAL OF MONTHLY CLAIMS AND FINANCIALS

Cutler moved and Klein seconded to approve the monthly claims and financials.
Roll Vote: Cutler, Klein, Gritsch, Nissly and Thies voting aye.

CONSENT AGENDA

Thies moved and Klein seconded to approve the following items:

1. **Liquor License**

- a. Class E Liquor License for Walmart.
- b. Class C Liquor License for Iowa Falls Firefighters, Inc.

2. **Riverbend Rally**

- a. Resolution No. 2022-23 approving the closure of certain streets for Riverbend Rally 2022 between July 1st and July 4th.
- b. Noise ordinance variances for Estes Park July 1st through midnight July 4th and Fitz Riverbend Park from 4:00 p.m. until midnight on July 4th.

Roll Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

OLD BUSINESS

3. Water/Sewer Force Main Project

a. Nissly moved and Gritsch seconded to approve Progress Payment #3 in the amount of \$78,619.94 to Vieth Construction Corporation.

Roll Vote: Nissly, Gritsch, Klein, Cutler and Thies voting aye.

b. The bridge hangars were discussed. Action was deferred until the special meeting on March 29, 2022.

4. Elk Run Project

Gritsch moved and Klein seconded to approve Task Order with FOX Strand for Elk Run Administration and Observation Services.

Roll Vote: Gritsch, Klein, Nissly, Cutler and Thies voting aye.

5. River Road Projects

a. Bernie Alexa with Alliant Energy was present to discuss the extension of gas lines along River Road.

b. Cutler moved and Thies seconded to direct the Engineer and staff to move forward to obtain easements work with private property owners for the water and sewer connections for River Road residents.

Roll Vote: Cutler, Thies, Gritsch, Klein and Nissly voting aye.

6. EMS Building

Klein moved and Cutler seconded to approve the purchase of security equipment for the new EMS Building from Astra Security in the amount of \$18,798 from 80% LOST.

Roll Vote: Klein, Cutler, Thies, Nissly and Gritsch voting aye.

7. Airport Projects

a. Klein moved and Nissly seconded to approve payment to McClure Engineering Co. in the amount of \$6,122.74 for construction administration and observation for the Construct Taxiway B Project.

Roll Vote: Klein, Nissly, Cutler, Thies and Gritsch voting aye.

b. Thies moved and Gritsch seconded to approve Pay Request No. 7 in the amount of \$230,341.72 to Godbersen-Smith Construction Company for the Construct Taxiway B Project.

Roll Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

c. Nissly moved and Thies seconded to approve payment to McClure Engineering Co. in the amount of \$4,750.31 for construction administration and observation for the Rehabilitate Runway 13/31 Project.

Roll Vote: Nissly, Thies, Cutler, Klein and Gritsch voting aye.

d. Klein moved and Gritsch seconded to approve Pay Request No. 7 in the amount of \$63,976.98 to Godbersen-Smith Construction Company for the Rehabilitate Runway 13/31 Project.

Roll Vote: Klein, Gritsch, Thies, Cutler and Nissly voting aye.

e. Nissly moved and Thies seconded to approve submittal of a grant for the Airport Master Plan in the amount of \$282,150 with a 90-10 match with the funds coming from 80% LOST.

Roll Vote: Nissly, Thies, Cutler, Klein and Gritsch voting aye.

8. **Tree Ordinance**

a. Thies moved and Gritsch seconded to approve on second reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to trees.

Roll Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

b. Thies moved and Klein seconded to approve suspension of the rules and placing on third and final reading.

Roll Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

c. Cutler moved and Thies seconded to approve on third and final reading Ordinance No. 1162 amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to trees.

Roll Vote: Cutler, Thies, Nissly, Klein and Gritsch voting aye.

9. **General Obligation Capital Loan Notes**

a. Thies moved and Gritsch seconded to approve Resolution No. 2022-24 Appointing Paying Agent, Note Registrar, and Transfer Agenda, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement.

Roll Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

b. Cutler moved and Klein seconded to approve Resolution No. 2022-25 approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.

Roll Vote: Cutler, Klein, Gritsch, Nissly and Thies voting aye.

NEW BUSINESS

10. **Fire Department**

a. Thies moved and Gritsch seconded to approve the purchase of a positive pressure fan in the amount of \$4,700 using burn account funds.

Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

b. Cutler moved and Gritsch seconded to approve the purchase of four sets of bunker gear for the new firefighters in the amount of \$13,200 with 80% LOST.

Roll Vote: Cutler, Gritsch, Klein, Nissly and Thies voting aye.

11. **Parks & Rec Department**

a. Klein moved and Gritsch seconded to approve the purchase of a 2022 Toro lawnmower from Zoske Outdoor Power, Inc. with the trade in of the 2016 Hustler in the amount of \$16,600.

Roll Vote: Klein, Gritsch, Nissly, Cutler and Thies voting aye.

b. Nissly moved and Cutler seconded to approve the pool staff salary increases for a total amount of between \$7,000 and \$9,000 for the pool season

Roll Vote: Nissly, Cutler, Thies, Gritsch and Klein voting aye.

12. **2022 Street Projects**

a. Thies moved and Klein seconded to approve the bid for crack sealing streets from Weikert Contracting, Inc. in the amount of \$43,494.24.

Roll Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

b. Approval of a budget amount for the proposed street projects was deferred to the special meeting on March 29, 2022.

13. **Solid Waste Collection & Disposal**

Cutler moved and Nissly seconded to approve on first reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to special dumpster use.

Roll Vote: Cutler, Nissly, Klein, Gritsch and Thies voting aye.

14. **Water & Wastewater**

a. Water/Wastewater Superintendent Scott Peden discussed the increased water and wastewater expenses.

b. Council discussed reallocation of capital equipment funds for water and wastewater.

15. **Utility Franchise Fee**

Cutler moved and Nissly seconded to authorize staff to work toward increasing the utility franchise fee by ½% to accommodate market rate salary increases.

Roll Vote: Cutler, Nissly, Klein, Gritsch and Thies voting aye.

16. **Ellsworth Neighborhood Development**

Nissly moved and Klein seconded to approve the purchase of roads in the development using 80% LOST, a formal agreement will be brought back to the Council for approval.

Roll Vote: Nissly, Klein, Gritsch, Thies and Cutler voting aye.

17. **FY2020-2021 Audit**

Cutler moved and Gritsch seconded to approve the FY2020-2021 Audit.

Roll Vote: Cutler, Gritsch, Klein, Nissly and Thies voting aye.

18. **Compensation Board Recommendations**

a. Klein moved and Cutler seconded to allow Chief Harken to make market rate adjustments as allowed in the Union Contract for officers only.

Roll Vote: Klein, Cutler, Thies, Nissly and Gritsch voting aye.

b. Klein moved and Cutler seconded to approve the Compensation Board's recommendation that Kaci Elkin be appointed to Assistant City Manager with a salary of \$65,000.

Roll Vote: Klein, Cutler, Nissly and Gritsch voting aye. Thies voting no.

19. **Jennings Group**

Nissly moved and Klein seconded to approve the purchase of three lots on Georgetown Road from the Jennings Group at \$14,000 each, using 80% LOST.

Roll Vote: Nissly, Klein, Gritsch, Cutler and Thies voting aye.

20. **Iowa Falls Community Investment Corporation**

Thies moved and Nissly seconded to guarantee loans for IFCIFC to place 4 to 6 mid-priced homes and supply lots for those homes for \$1.00.

Roll Vote: Thies, Nissly, Klein, Gritsch and Cutler voting aye.

21. **FEMA Grant Policies**

a. Gritsch moved and Cutler seconded to approve Resolution No. 2022-26 for Conflict of Interest.

Roll Vote: Gritsch, Cutler, Thies, Nissly and Klein voting aye.

b. Klein moved and Cutler seconded to approve the Capital Asset Inventory Policy.

Roll Vote: Klein, Cutler, Thies, Nissly and Gritsch voting aye.

c. Thies moved and Cutler seconded to approve the Guidance on Determining Allowability of Costs.

Roll Vote: Thies, Cutler, Nissly, Klein and Gritsch voting aye.

22. **Election Precincts**

a. Gritsch moved and Cutler seconded to approve on first reading an Ordinance amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to election precincts.

Roll Vote: Gritsch, Cutler, Thies, Nissly and Klein voting aye.

b. Klein moved and Nissly seconded to approve suspension of the rules and placing on third and final reading.

Roll Vote: Klein, Nissly, Cutler, Thies and Gritsch voting aye.

c. Thies moved and Gritsch seconded to approve on third and final reading Ordinance No. 1163 amending the Code of Ordinances of the City of Iowa Falls, Iowa, by amending provisions pertaining to election precincts.

Roll Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

23. **ICAP Insurance**

Nissly moved and Klein seconded to approve the annual renewal of the City's insurance with the Iowa Communities Assurance Pool.

Roll Vote: Nissly, Klein, Gritsch, Thies and Cutler voting aye.

24. **Appointments**

Thies moved and Gritsch seconded to approve the Mayor's appointment of Sandy Foland to the Tree Board filling a vacated term to expire July of 2023.

Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

25. **Closed Session**

Nissly moved and Thies seconded to go into closed session as allowed in Iowa Code Section 21.5.1.j to discuss land acquisition and disposal.

Roll Vote: Nissly, Thies, Cutler, Klein and Gritsch voting aye.

Klein moved and Nissly seconded to go back into open session after having taken no action in closed session.

Roll Vote: Klein, Nissly, Gritsch, Cutler and Thies voting aye.

ADJOURNMENT

Thies moved and Nissly seconded to adjourn.

Vote: Thies, Nissly, Klein, Gritsch and Cutler voting aye.

The meeting adjourned at 9:55 p.m.



Michael R. Emerson, Mayor



Kaci Elkin, City Clerk