

**CITY OF IOWA FALLS
REGULAR MEETING
JULY 17, 2023**

The Mayor and City Council of the City of Iowa Falls met in regular session on Monday, July 17, 2023 with Mayor Michael R. Emerson presiding over the meeting. Council Members Micah Cutler, Michelle Gritsch, Steve Klein, Roger Nissly and Bruce Thies were present. Also present was City Manager Jody Anderson.

ACCEPTANCE OF THE AGENDA

Thies moved and Cutler seconded to accept the agenda as written.
Vote: Thies, Cutler, Nissly, Klein and Gritsch voting aye.

APPROVAL OF MINUTES

Klein moved and Thies seconded to approve the minutes of the Regular Meeting of June 19, 2023 and the Special Meeting of June 28, 2023.
Vote: Klein, Thies, Cutler, Nissly and Gritsch voting aye.

APPROVAL OF MONTHLY CLAIMS AND FINANCIALS

Cutler moved and Gritsch seconded to approve the monthly claims and financials.
Roll Vote: Cutler, Gritsch, Klein, Nissly and Theis voting aye.

CONSENT AGENDA

Klein moved and Gritsch seconded to approved the following:

1. **Liquor License**
 - a. Class E Liquor License for Caseys at 1801 Washington.
 - b. Class C Retail Alcohol License for the Iowa Falls Firefighters Assoc.

2. **CDBG-CV Program**

Payment to Wiggles and Giggles in the amount of \$4,853.38.

Roll Vote: Klein, Gritsch, Nissly, Thies and Cutler voting aye.

OLD BUSINESS

3. River Road Utility and Roadway Improvements

Cutler moved and Thies seconded to approve Progress Payment #9 in the amount of \$90,809.32 to Gehrke, Inc.

Roll Vote: Cutler, Thies, Klein, Gritsch and Nissly voting aye.

4. Palisades East – Grading and Public Improvements

a. Cutler moved and Klein seconded to approve Change Order No. 2 in the amount of \$1,400 for debris removal.

Roll Vote: Cutler, Klein, Gritsch, Nissly and Thies voting aye.

b. Gritsch moved and Thies seconded to approve Progress Payment #2 in the amount of \$635,773.33 to Cole Excavating, LLC.

Roll Vote: Gritsch, Thies, Cutler, Nissly and Klein voting aye.

5. Heritage Estates – Grading & Public Improvements

Klein moved and Cutler seconded to approve Progress Payment in the amount of \$85,252.05 to McDowell & Sons Contractors, Inc.

Roll Vote: Klein, Cutler, Thies, Gritsch and Nissly voting aye.

6. Weavers Cove and Test Wells

Thies moved and Gritsch seconded to approve Progress Payment #1 in the amount of \$160,372.35 to The Northway Corporation.

Roll Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

7. Wastewater Discharge Agreement

Cutler moved and Thies seconded to approve Amendment 2 to the Wastewater Discharge Agreement with Cargill.

Roll Vote: Cutler, Thies, Gritsch, Klein and Nissly voting aye.

8. Iowa Falls Municipal Airport

a. Gritsch moved and Klein seconded to approve Change Order No. 1 for Iowa Falls municipal Airport Construct Taxiway B, contingent upon FAA approval.

Roll Vote: Gritsch, Klein, Nissly, Cutler and Thies voting aye.

b. Thies moved and Cutler seconded to approve Supplemental Agreement No. 1 for Iowa Falls Airport Rehabilitate Runway 13/31.

Roll Vote: Thies, Cutler, Nissly, Klein and Gritsch voting aye.

9. **Amendment No. 1 Urban Revitalization Plan**

a. Mayor Emerson opened the public hearing on the adoption of a proposed Amendment No. 1 to the Amended and Restated (2016) Urban Revitalization Plan. There were no oral or written comments. Mayor Emerson closed the public hearing.

b. Cutler moved and Klein seconded to approve Resolution No. 2023-29 adopting Amendment No. 1 to the Amended and Restated (2016) Urban Revitalization Plan.
Roll Vote: Cutler, Klein, Gritsch, Nissly and Thies voting aye.

10. **Goldfinch Estates II, LLC**

a. Discussion was held in regard to the proposed Development Agreement.

b. Cutler moved and Thies seconded to set the date for a public hearing on a Development Agreement with Goldfinch Estates II, LLC for the regular City Council meeting on August 21, 2023.
Roll Vote: Cutler, Thies, Nissly, Klein and Gritsch voting aye.

11. **South Park Estates**

Thies moved and Nissly seconded to table action on the payment of the invoice to the August meeting.
Roll Vote: Thies, Nissly, Cutler, Klein and Gritsch voting aye.

NEW BUSINESS

12. **Small City Concrete Projects**

Gritsch moved and Cutler seconded to approve bidding small city concrete projects.
Roll Vote: Gritsch, Cutler, Thies, Klein and Nissly voting aye.

13. **Leaf and Brush Program**

Discussion was held in regard to the leaf and brush program. City Manager Anderson and Street Superintendent Mike Pepper will come back to the August meeting will suggestions on the program.

14. **State Fire Convention**

a. Klein moved and Gritsch seconded to approve Resolution No. 2023-30 approving the parade route, beginning at Taylor to Siloam, to River, to Washington, to Talbott and ending at Rocksylvania on Saturday, September 9, 2023 beginning at 6:00 p.m.
Roll Vote: Klein, Gritsch, Nissly, Cutler and Thies voting aye.

b. Thies moved and Cutler seconded to approve Resolution No. 2023-31 approving the closure of Washington from Main to Oak, Estes from Main to Stevens, Main from Washington to Estes and Stevens from Washington to Estes on Saturday, September 9, 2023 from 6:00 a.m. until 6:00 p.m. for Fire Convention activities.
Roll Vote: Thies, Cutler, Nissly, Klein and Gritsch voting aye.

c. Cutler moved and Klein seconded to approve a noise ordinance variance for the Fire Convention Campground located at 1201 Commercial beginning September 1 through September 10 until 1:00 a.m. each day for various activities at the campground.
Roll Vote: Cutler, Klein, Gritsch, Nissly and Thies voting aye.

d. Thies moved and Cutler seconded to approve the request from the Fire Department that participants of the Fire Convention be allowed to use golf carts going to and from the campground area to downtown, using Commercial to East Main to depot to Rocksylvania and ending at Estes Park on Saturday, September 9, 2023.
Roll Vote: Thies, Cutler, Nissly, Klein and Gritsch voting aye.

15. **Assembly Park**

Cutler moved and Gritsch seconded to approve the plans and authorize staff to go out for bids for the replacement of the restrooms at Assembly Park.
Roll Vote: Cutler, Gritsch, Klein, Nissly and Thies voting aye.

16. **Fire Department**

Klein moved and Thies seconded to approve the use of 20% LOST to celebrate the Iowa Falls Fire Department's 150 Year Anniversary Celebration.
Roll Vote: Klein, Thies, Cutler, Nissly and Gritsch voting aye.

17. **Hotel/Motel Tax Funding Applications**

a. Gritsch moved and Cutler seconded to approve the request from Carter DeBates' Eagle Scout Project for a disc golf course in the amount of \$5,000 from Tourism Funds.
Roll Vote: Gritsch, Cutler, Thies, Nissly and Klein voting aye.

b. Thies moved and Cutler seconded to approve the request from Chamber/Main Street Business Improvement Committee and Design Committee for Project Facelift in the amount of \$10,000 from Tourism and Economic Development Funds.
Roll Vote: Thies, Cutler, Nissly, Klein and Gritsch voting aye.

c. Klein moved and Thies seconded to approve the request from Iowa Falls Lions Club, representing the Scenic City Labor Day Car Show for updates to the Stevens Street electrical box and the purchase of folding tables for the event in the amount of \$2,520.66 from Tourism Funds.
Roll Vote: Klein, Thies, Cutler, Nissly and Gritsch voting aye.

d. Cutler moved and Gritsch seconded to approve the request from Scenic Empress Boat Club for gift shop items and marketing advertising in the amount of \$3,000 from Tourism Funds.

Roll Vote: Cutler, Gritsch, Klein, Nissly and Thies voting aye.

18. **Appointments**

a. Cutler moved and Thies seconded to approve the appointment of Jody Anderson as the City Manager for a one-year term to end the third Monday of July 2024.

Roll Vote: Cutler, Thies, Gritsch, Klein and Nissly voting aye.

b. Thies moved and Klein seconded to approve the appointment of Kaci Elkin as the City Clerk for a one-year term to end the third Monday of July 2024.

Roll Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

c. Cutler moved and Thies seconded to approve the Mayor's appointment of Kaci Elkin as the City Treasurer for a one-year term to end the third Monday of July 2024.

Roll Vote: Cutler, Thies, Gritsch, Klein and Nissly voting aye.

d. Thies moved and Klein seconded to approve the appointment of Jolene Liekweg as the Deputy City Clerk for a one-year term to end the third Monday of July 2024.

Roll Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

e. Cutler moved and Gritsch seconded to approve the Mayor's appointment of Josh Nelson as the Police Chief for a one-year term to end the third Monday of July 2024.

Roll Vote: Cutler, Gritsch, Klein, Nissly and Thies voting aye.

f. Klein moved and Gritsch seconded to approve the appointment of the Scott Eisentrager as the Fire Chief for a one-year term to end the third Monday of July 2024.

Roll Vote: Klein, Gritsch, Thies, Cutler and Nissly voting aye.

g. Gritsch moved and Cutler seconded to approve the appointment of Kali Adams as the City Attorney for a one-year term to end the third Monday of July 2024.

Roll Vote: Gritsch, Cutler, Thies, Klein and Nissly voting aye.

h. Thies moved and Klein seconded to approve the appointment, by the Mayor, of Tom Johnson to fill a vacancy on the Tree Board for a term to expire July 2024.

Roll Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

19. **Police Department Operations**

The Council discussed the Police Department operations in regard to the dispatch center. City Attorney Kali Adams will look into the procedures to dissolve dispatch services and staff will try to get a cost for the county to do the dispatch for the city.

20. **Sale of 322 College**

Gritsch moved and Thies seconded to set a public hearing on the sale of 322 College Avenue, currently owned by Ellsworth Municipal Hospital, to Daralee, LLC for the August 21, 2023 regular City Council meeting.

Roll Vote: Gritsch, Thies, Cutler, Nissly and Klein voting aye.

21. **Closed Session**

Cutler moved and Klein seconded to go into closed session as allowed in Iowa Code Section 21.5.1.j to discuss land acquisition and disposal.

Roll Vote: Cutler, Klein, Gritsch, Nissly and Thies voting aye.

Thies moved and Gritsch seconded to go back into open session having taken no action in closed session.

Roll Vote: Thies, Gritsch, Klein, Nissly and Cutler voting aye.

ADJOURNMENT

Thies moved and Klein seconded to adjourn.

Vote: Thies, Klein, Gritsch, Nissly and Cutler voting aye.

The meeting adjourned at 9:12 p.m.



Michael R. Emerson, Mayor



Kaci Elkin, City Clerk