

IOWA FALLS AIRPORT AUTHORITY

Iowa Falls Airport
Highway 65 South
641-648-3191

Minutes of Regular Meeting Tuesday, November 12th, 2019 7:00 AM

Call to Order: Meeting was called to order by Chairperson Sue McDowell @ 7:00am.

Roll Call: Members present were Sue McDowell, Jarod Wood, Joe Scallon, Tim Skyles and Lin Baldwin, Airport Manager Craig Coon. Jeremy Heem and Beau Carpenter were absent.

Acceptance of Agenda Agenda was Ok'd by Joe Scallon, and 2nd by Jarod Wood, Motion carried.

Public Comment:

Approval of Minutes of Previous Meetings: Joe Scallon moved to approve the minutes of October 1. Jerod Wood second motion, motion carried. Tim Skyles moved that we add Southern Oaks Tree Service to The Selected Bidder for tree removal and with that approve the minutes. Joe Scallon second and motion carried.

Fixed Base Operator/Airport Manager Report Had Jay Pudenz, McClure Engineering is mostly giving progress reports on projects. Need programmable thermostat in downstairs and moved from small office to hallway. Light in main bathroom is extremely dim. Fuelmaster is soon to have a chip reader available for the new fuel dispenser, approx. \$2,000. For further review. Luke Olberding approached about storing some vehicles in a hanger. Needed to replace a door control switch in AJ Wiechman's hanger, found switch (2) and ordered and replaced same, kept old one for parts. Attended 4 state conference in Kansas City, talked to FAA personnel that we deal with attended session on runway overlay. Considering ways of eliminating the landline, or changing the way it is processed. Formation of committee for different projects at airport. Taylor Nederhoff, city attorney investigating a few things in regards to the apartment.

Office Supplies	78.48
Theisen's Wrench and bulbs	36.40
Amazon Lighting Supplies	23.41
Theisen's Led bulbs	11.98
Hydraulic Hose Batwing mower	98.26
Bulb Connection Runway and Papi Bulbs	80.75
Walmart Cleaning Supplies	22.21
McClure Engineering Flood Plain Investigation#2	3,385.00
Blue Globes old lighting	111.39
Taylor Nederhoff Phone call 10/6/2019	100.00
McClure Engineering Flood Plain Investigation #1	4,542.50

Total Expenditures for Month \$ 8,490.38

Jarod Wood moved and Jeremy Heem second motion to approve the above monthly bills.
Motion carried with a voice vote.

OLD BUSINESS:

1. **Making Board Minutes available on City Web Site.** All they need to do is scan them into the web site.
2. **Termination of current farming lease;** Not to terminate at this time, work out adjustments in acreage.
3. **City Council requesting First and Last Names on Monthly Minutes. ?????**
4. **New Internet Installed;**
5. **Anonymous Letter to the Board;**
6. **Hanger Spaces Provisioned for FBO;** Possible use by 2nd party as in FBO report. Discussed and approval to not be a permanent thing. Aircraft hangars are for aircraft, not cars and trucks.
7. **Tenant in Hangar #4 Requests new lock;** Move lock from previous hanger?
8. **McClure Engineering requesting Motion to Approve Contract and/or review agreement for Categorical Exclusion and Associated Parallel Taxiway Project Expenses;** Joe Scallon moved that we approve a contract for McClure Engineering in August with Tim Skyles seconding the motion and motion Carried.

NEW BUSINESS

1. **Consider Motion to Approve Task Order No. 3;** Joe Scallon moved that we approve McClure Engineering to proceed with design, bidding and construction for fuel facilities project. Jarod Wood second motion motion carried by voice vote.
2. **Consider Motion to Approve Task Order No. 4;** Jarod Wood moved that McClure engineering Services go ahead with design and bidding on construction of parallel taxiway B project. Joe Scallon seconds the motion and motion carried on a voice vote.
3. **Consider Motion to Approve Task Order No. 5;** Joe Scallon moved for McClure Engineering go ahead with design and Bidding on Runway 13/31 Rehabilitation project. Jarod Wood seconds the motion, and motion carried on a voice vote.
4. **Review and Approve Draft Submittal of CIP; OK'D**
5. **Arsenic Filter/Whole house Filter Options;** table to next month.
6. **Discussion Regarding Apartment and Farm Leases;** Acquire quotes from other lawyers.
7. **Discussion /Action on Courtesy Car and Tractor;**
8. **Local Buying vs Less Expensive Alternatives;** Discussed, and general consensus to go for lower price if same quality.

Meeting was adjourned @ 8:20AM

Respectfully submitted by

Lin Baldwin Secretary