

# IOWA FALLS AIRPORT AUTHORITY

Iowa Falls Airport  
Highway 65 South  
641-648-3191

## **Minutes of Regular Meeting Tuesday, January 14<sup>th</sup>, 2020 7:00 AM**

**Call to Order:** Meeting was called to order by Chairperson Sue McDowell @ 7:00am.

**Roll Call: Members present were Sue McDowell, Jarod Wood, Joe Scallon, Tim Skyles and Lin Baldwin, Airport Manager Craig Coon. Beau Carpenter, and Jeremy Heem were absent.**

**Acceptance of Agenda** Agenda was Ok'd by Jerod Wood, and 2<sup>nd</sup> by Lin Baldwin, Motion carried.

### **Public Comment:**

**Approval of Minutes of Previous Meetings:** Tim Skyles moved to accept the minutes of the December 10<sup>th</sup>, 2019 meeting. Jarod Wood second motion carried. Tim Skyles moved to accept the minutes of the December 18<sup>th</sup>, 2019 Special Meeting. Jarod Wood second and motion carried.

### **Approval of Monthly Bills;**

Braun	7,878.50
Blueglobes (Runway lights repairs)	198.97
DNR Underground Storage Tank License	65.00
Culligan	67.20
IFE's	5,500.00
McClure Engineering Tree Removal Engineering	500.00
McClure Engineering Runway	32,390.50
McClure Engineering Taxiway Engineering	34,220.50
US Fish and Wildlife	100.00
FBO	4,375.00
Total Expenditures for Month	\$ 96,860.17

Lin Baldwin moved and Jarod Wood second motion to approve the above monthly bills. Motion carried with a voice vote.

### **Airport Manager Report**

1. Hangar space was requested for a Cherokee Six that is currently based at ALO. He requested a new hangar but stated he would take one of the yellow hangars if available.
2. Runway data has been updated in the FAA database to reflect the last engineering data reported at the time the runway extension was done. The previous data reflected a max. wheel weight of 13k# and the correct data since the runway extension is 47k# single wheel and 69k dual wheel.
3. Originally, we were using CenturyLink for phone lines inside and out. I then switched service to Flowroute, which is a provider for call routing which only charged per use but required a bit of setup and manual management. I have now moved the services to 8x8

for \$12/mo. Plus taxes and fees. 8x8 allows me to have the airport phone on my cell phone as well as desktop, includes voicemail and texting features without needing to manually manage the system. I have cancelled the DSL from CenturyLink and started service with Rise Broadband again now that they have service issues sorted out. I have been paying for Rise Broadband out of my own pocket to make sure it was as good as the installer stated. So now the internet is \$60/mo. And the phone being \$12 plus taxes and fees, we should be under \$100 per mo. For both services.

4. Been having trouble with the Reils at both ends of runway. One required a new transformer, and still having troubles sinking them. Jay has been made aware of the problem and considering putting them on the runway project.
5. Documents have been submitted to the DOT for reimbursement of the obstruction mitigation project (Trees,@ \$8,350)
6. Air Methods contacted me through LinkedIn to ask if I was interested in becoming an area manager for them in Iowa. If not able to accept the job fully might use me on contractual basis. Is there anyone competent to handle the airport if I had to be gone a day or so for vacation or whatever. I have zero interest in leaving the airport managers position.
7. Independently Air Methods have started to show up for fuel. I was called out New Years Eve 8-9pm because they only have contract fuel cards on board. Ended up selling fuel manually and have started process of accepting contract fuel cards. Also talked of either renting hangar space(Mark Carpenters hangar) or building their own hangar. Currently putting one up at Ft. Dodge and having issues.
8. I have started the process of accepting CAA (Corporate Aviation Association) contract fuel. This requires flying members to vote on accepting new airports. The vote should take place on March 1<sup>st</sup>. Being a CAA FBO would give some exposure for people flying in the area or overhead to /from other locations.
9. I should be moving into the apartment within the next 30-60 days, need to find someone to sublease my current place where there is a lease in place until May 30<sup>th</sup>, 2020. I will start moving things out slowly, but I want to get flooring taken care of in the living room and bedroom before I move everything in there permanently.

#### **OLD BUSINESS:**

1. **Consider Motion to Approve Final CIP for FAA submittal**, Table for now.
2. **Discuss and approve changes required to satisfy FAA Grant Risk Assessment.**
3. **Culligan Arsenic Mitigation Options**; Culligan responded with their own test results. Some differences in filters etc. to do the job.
4. **37.5 Acre Farm Lease**; Taylor is still accepting bids for the 37.5 acres available. Jon Bartlett is concerned about the time frame. Bids are being taken until the 17<sup>th</sup>. The winning bidder will be notified by 5pm on the 20<sup>th</sup>.
5. **Consider Motion to finalize T-Hangar Lease**; Consider a motion to add a \$20 late fee, and possibly move to renewing leases yearly which would allow leases to be terminated for violations or some other reason. Tabled to finalization of lease.
- 6.
- 7.

#### **NEW BUSINESS**

1. **Consider Motion to approve Supplemental agreement with Braun Intertec for Geotech services in Borrow area for Taxiway B project;** Lin Baldwin moved to approve the supplemental agreement with Braun for Geotech services for the “barrow” area. Joe Scallon second motion carried.
2. **Progress Report from McClure on current Projects;** Asking if possible to purchase equipment (fuel cabinets) from one entity and have another install. Have taxiway bids ready for approval at May meeting. Runway to engineer’s report is 30% to be 90% ready. 7” “VSB “ topping, Geotech CBR value, and don’t want to change IFR height of runway, which will also have to include changes in lights and Reils.
3. **2020 Airshow Discussion;** It was determined that with the possibility of runway rehab and taxiway construction this may not be a good year to have an airshow, so through discussion we will put it off to 2022.

4.

Meeting was adjourned @ 8:40AM

Respectfully submitted by

Lin Baldwin Secretary